

GHANA EDUCATION SERVICE

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Republic of Ghana

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17TH JANUARY, 2024

ALL REGIONAL DIRECTORS OF EDUCATION

LESSON NOTES PREPARATION FOR TEACHERS IN THE GHANA EDUCATION SERVICE

Management of the Ghana Education Service (GES) has become aware of some misunderstanding between heads and their teachers in some schools in respect of lesson notes preparations.

Regional Directors are to bring to the attention of District/Municipal/Metropolitan Directors of Education to ensure that all heads of schools (Basic and Second Cycle) accept both handwritten and electronically prepared lesson notes in both printed and email forms.

Thank you.

DR. KWABENA BEMPAH TANDOH
DEPUTY DIRECTOR-GENERAL (Q&A)
FOR: DIRECTOR-GENERAL

cc: The Chairman, GES Council, Accra
The Director-General, GES, Accra
The Deputy Director-General (MS), GES, Accra
The Ag. Director, Schools and Instructions, Accra